



THE SRI LANKA – INDONESIA FRIENDSHIP ASSOCIATION (SLIFA)

THE CONSTITUTION

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THE CONSTITUTION

ARTICLE I - The Name

Section – 1

The Association shall be called and known as **The Sri Lanka – Indonesia Friendship Association (SLIFA)**, and the office of the Association shall be in Colombo.

Section – 2

- a) The Head of the Diplomatic mission of the Republic of Indonesia accredited to Sri Lanka shall be invited to be the Patron of the Association.
- b) *The Executive Committee shall also invite not more than 6 members from among the Past Presidents to be Vice Patrons commencing from the year 2011, provided that the most senior Vice Patron shall be deemed to have retired to accommodate the person who ceases to be the Immediate Past President if he chooses to be a Vice Patron.

The panel of Vice Patrons shall form a nucleus of advisors to the Executive Committee and shall be invited to attend committee meetings, but without the right to vote

Amended 5 June 2010

ARTICLE II – Aims and Objectives

Section – 1

- (a) To promote closer cultural, social and trade relations between the Democratic Socialist Republic of Sri Lanka and the Republic of Indonesia
- (b) To assist Sri Lanka citizens visiting Indonesia and vice versa.
- (c) To assist social organizations and /or the under-privileged sections of the community of both countries in any manner the committee thinks fit.
- (d) To undertake any activity in furtherance of the above mentioned aims and objectives.

Section – 2

The Association shall in furtherance of its aims and objectives, take necessary action.

- (a) To provide information to members through literature, film shows and other means.
- (b) To publish bulletins for members, containing news and views of members and matters concerning the Association.
- (c) To invite visiting VIPs from Indonesia to address the Association.

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ARTICLE III – THE MEMBERSHIP

Section – 1

Membership of the Association shall consist of the following:

(a)* **Ordinary member** - Any citizen of Sri Lanka of good standing who has been to Indonesia or who has an interest in Indonesia or any citizen of Indonesia resident in Sri Lanka or regularly visiting Sri Lanka. However, with effect from the AGM on 23rd June 2012, all applications for membership in the association shall only be for the category of life member with the qualifying criteria as aforesaid.

(b)* **Life member** - Any ordinary member who has been enrolled prior to 23rd June 2012 and has paid up all subscriptions, or any new member after 23rd June 2012, shall apply to the Executive Committee to be transferred/enrolled as a Life Member. The Executive Committee shall consider his suitability and on payment of the specified fee transfer/enroll him as a Life Member.

* Amended 23 June 2012

Section – 2

(a)* All members other than founder members shall be elected at a meeting of the committee. After application on the requisite form, has been made in writing to the Honorary Secretary; supported by a proposer and seconder from the register of the General Membership, one of whom shall be from the Executive Committee

*Amended 25 June 2005

(b)* The membership fees shall be
Rs 500 per annum for an ordinary membership
Rs 2,000 for a transfer to life membership for existing ordinary members
Rs 2,500 for a life membership for those enrolled after the AGM of 2012.

*Amended 23 June 2012

*(c) Once enrolled, no membership fee or part thereof shall be refundable to any member for any reason whatsoever

*Amended 5 June 2010

(d) All subscriptions for the ensuing year shall be paid on or before the 30th March each year.

(e)* All ordinary members whose subscriptions are in arrears for two consecutive years shall ipso facto cease to be members. The Honorary Treasurer shall report on or before 30th April to the Executive Committee the names of the members who have thus ceased to be members.

*Amended 23 June 2012

(f) The Executive Committee may by resolution after due inquiry, suspend or remove from membership any member if the conduct of such member has in the opinion of the Executive

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Committee been either contrary to the objects of the Association or blatantly and/or unreasonably obstructive to the progress of the Association. Provided that not less than two-thirds of the number of members of the Executive Committee shall have voted in favour of such resolution.

* amended 25 June 2005

ARTICLE IV – MEETINGS

Section – 1

Meetings shall be of three kinds:

A. Annual General Meeting – subject to the following:

- i. Shall be held on a specified date not later than 30th June in any calendar year.
- ii. Notice of a minimum of 14 days shall be given to all members of the Association.
- iii. The Quorum shall be Twenty five (25) members.
- iv. The order of the business at the Annual General Meeting of the Association shall be as follows;
 - (a) Read notice calling the meeting.
 - (b) Confirm minutes of the previous Annual General Meeting.
 - (c) Table the Secretary's Report of the activities of the Association during the preceding year approved by and presented on behalf of the Executive Committee.
 - (d) Approve the Treasurer's Audited Statements of Accounts for the preceding year.
 - (e) Election of the Executive Committee, subject to the rules in section I A (V) under Article IV (Meetings) consisting of:
 1. The President
 2. Vice Presidents – (Two) One each from Indonesia and Sri Lanka.
 3. Honorary Secretary and Honorary Assistant Secretary
 4. Honorary Treasurer and Honorary Assistant Treasurer
 5. Executive Committee Members – maximum of 15 members including the immediate Past President (ex-officio)
 - (f) Appointment of the Honorary Auditor
 - (g) Any other business, notice of which has been duly given to the members
- v. Rules governing the election to the Executive Committee
 - (a) A member who is in arrears of subscription shall not be eligible to hold office or vote at the Annual General Meeting or any Special General Meeting.

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- (b) No member shall be eligible for election as President for a term beyond two years.
- (c) *No member shall be eligible for election to the Executive Committee unless he has been a member for a period of more than three continuous years.

Provided this requirement shall not apply to Indonesian Nationals working in the Indonesian Embassy in Sri Lanka and their spouses.

* Amended 25 June 2005

B. Special General Meeting - to be summoned by the Hony. Secretary

- (h) At the request of the President
- (ii) By the majority decision of the Committee
- (iii) On a written requisition signed by at least 21 members of the Association.

C. Committee Meetings - To be ordinarily held once a month and the quorum for such meetings shall be seven (7) members. Any member of the committee who absents himself from three consecutive meetings of the committee, without reasonable excuse, shall cease to be a member of the committee.

D. Vacancies – Any vacancy in the Executive Committee shall be filled by a majority vote of the remaining members of the Executive Committee.

Section 2

Motions

- (a) Notice of motions to be tabled at any Annual General Meeting or at a Special General Meeting of the Association shall be given in writing to the Hony. Secretary signed by the proposer and seconded by another member, not less than fourteen days (14) before the date of such meeting.
- (b) The Hony. Secretary shall send not less than seven (7) days before the meeting a copy of the motion to every member entitled to attend the Annual General Meeting or the Special General Meeting.

ARTICLE V – Administration and Office Bearers:

Section – 1

- (a) The administration, direction, management and control of the affairs of the Association shall vest in the Executive Committee as mentioned under the article IV section 1 A iv (e)

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(b) The duties of the respective office – bearers shall be as follows:

The President

1. Shall preside at meetings
2. Shall ensure that decisions taken at association's meetings are implemented
3. Shall ensure that proper records of minutes etc., are kept

The Vice President

1. Shall assist the President and shall carry out the duties of the President in his absence.

The Honorary Secretary

1. Shall keep minutes of the meetings
2. Shall record all resolutions passed
3. Shall receive and answer all correspondence
4. Shall notify all members of meetings
5. Shall maintain a mailing list of all members
6. Shall maintain a history of the Association
7. Shall carry out all such directions as may be given by the President.

The Honorary Assistant Secretary

1. Shall assist the Hony. Secretary and shall carry out duties of the Hony. Secretary in his absence.

The Honorary Treasurer

1. Shall collect and disburse funds in accordance with the rules of the Association
2. Shall maintain accounts in accordance with proper records as may be necessary in regard to the Association's funds and property.
3. Shall deposit funds of the Association to the credit of the Association's Account in the bank or banks approved by the Executive Committee
4. Shall present at the Annual General Meeting a statement of accounts certified by the Association's Auditor in respect of the closing financial year.

The Honorary Assistant Treasurer

1. Shall assist and carry out the duties of the Hony. Treasurer in his absence.

The Executive Committee

1. Shall deal with all matters of procedure and administration
2. Shall be responsible for general working of the Association as set out in Article II and III
3. Shall control all matters of finance

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4. Attend to all connected and relevant matters of the association other than those enumerated in 1,2 and 3

ARTICLE VI – FUNDS

Section – 1

- a) The funds of the Association shall be used for all or any of the purposes set out in Article II with the approval of the Committee
- b) The funds of the Association shall be banked and the account shall be operated on by the Hony. Treasurer in conjunction with the President and/or the Hony. Secretary
- c) Investment of the funds of the Association shall be with the approval of the Executive Committee
- d) The financial year of the Association shall be from 1st of April to 31st March
- e) Authorised signatory shall be President and Treasurer or in absence of the President shall be the Hony. Secretary

ARTICLE VII – Amendments to the Constitution

The Association's Constitution may be amended, altered or added to at the Annual General Meetings or a Special General Meeting of the Association summoned for the purpose if not less than two thirds (2/3) of the membership present at the meeting, vote in favor of such amendment, alteration or additions.

ARTICLE VIII – GENERAL

On any matters not provided for in the foregoing rules, the decision of the Executive Committee shall be final. In these rules, the Committee means the Sri Lanka – Indonesia Friendship Association.

The End

24th July 1999_Colombo

New Constitution adopted on 17 July 1999

Amendments to the constitution made on 26 June 2004 and 25 June 2005

SLIFA inaugurated in June 1992

Soft copy created 23rd July 2007 my docs/SLIFA/Constitution.

Amendments to the constitution made on 5 June 2010 and 23 June 2012

MDS
